



ST. PAUL'S SR. SEC. SCHOOL

MALA ROAD, KOTA-JN



Notification

29th November 2025

Admission to Class Nursery/Bal Vatika-1 (2026-27)

Online Registration Forms for admission to Classes Nursery/Bal Vatika-1 (Boys & Girls) will be available on the school's website (www.saintpaulskota.co.in) from **01st to 15th December 2025**. (Registration does not guarantee admission).

- ❖ **The number of available seats in class Nursery is 180 only.**
- ❖ **No written exam will be conducted for admission to Class Nursery. An interaction will be held with the candidates in the presence of both the parents/legal guardians.**
- ❖ **As per the NEP 2020, the minimum age of children for admission to class I must be 6 years. Accordingly, the age criteria for Class Nursery is as follows;**

S. No.	Class	Age Criteria (as on 31 st March 2026)
1	Nursery (Balvatika-1)	3 Years to 4 Years

- ❖ Parents must fill out the online Registration Form carefully as per the details given in the Birth Certificate issued by the Competent Authority (Registrar of Birth & Death). Changes will not be entertained later.
- ❖ Parents will anticipate the requirement of the surname as when visiting abroad, it may be required by the visiting country to have both name and surname. Hence, surname be added in the Birth Certificate along with first name.
- ❖ Expanded name of Student/Mother/Father/Legal Guardians should be mentioned in all the documents. No abbreviation(s) will be accepted.
- ❖ Parents must check that the data is similar in all the documents like Birth Certificate, Previous School Records/ Permanent Education Number (PEN)/ APAAR ID (if any), Aadhaar Card, PAN Card and Passport etc. No nick/pet name will be accepted.
- ❖ Be careful while entering the Mobile Number as further information(s) will be send through SMS on the registered Mobile Number only.
- ❖ After the submission of the Registration Fee Rs 500/- online, parents/legal guardians are required to take the printout of the Confirmation Page for their record.
- ❖ A copy of the Confirmation Page must be submitted along with self-attested supporting documents in the school office between 16th - 19th December 2025.
- ❖ **The following documents attested by the parents'/legal guardians' need to be submitted along with the printout of the online form in the school office within the scheduled time.**
- ❖ Copy of Birth Certificate issued within the stipulated period as mentioned in the Registration of Births and Deaths Act, 1969.
- ❖ An affidavit on ₹ 50/- non-judicial stamp paper sworn before a notary, 1st Class Magistrate or Executive Magistrate stating that the Date of Birth, Name, Father's Name & Mother's Name mentioned in the certificates like, Birth Certificate, Aadhaar, etc. are the exact and correct one and no request for changes/correction will be made by the student/parents in the future. ([Click here for sample Affidavit](#))
- ❖ Aadhaar of Candidate, Mother and Father.
- ❖ Permanent Education Number (PEN)/ APAAR ID (if attended any school previously).



- ❖ Proof of Residence: Copy of the residence proof i.e., telephone bill/electricity bill/ Aadhaar Card/Ration Card /Passport/Kirayanama, etc.
- ❖ Baptism Certificate (Only for Christians): Copy of the Candidate's Baptism Certificate and Church Membership Card.
- ❖ Qualification of Parents: Copy of the Certificates of the last qualifying examination.
- ❖ Proof of Sibling: Copy of the Term 1 Report Card (2025-26) only if the child's real brother or sister is studying in this school. Report Card can be downloaded from the Academic section on the School Mobile Application 'St Pauls School Mala Road Kota'.
- ❖ Proof of Alumni: (if applicable) Copy of T. C./Mark sheet/Passing Certificate, etc. to prove that you have passed out (X or XII) from this school.
- ❖ Family photograph (Father, Mother & Child) and two passport-size photographs of the child.
- ❖ Proof of Caste (Only for ST/SC/OBC): Copy of the Caste Certificate of the candidate or his/her father's from the competent authority.
- ❖ Proof of Minority (Only for Christians/Muslims/Jains/Buddhists/Parsis/Sikhs): Copy of the candidate's or his/her father's Minority Certificate from the competent authority.
- ❖ Proof of Private or Government Employee: ID card/Salary Slip of November 2025/Letter of appointment, etc.
- ❖ Proof of Income: Copy of Parent's income certificate/Income Tax Return (A.Y.) 2025-26 /Form-16 or Salary Slips.
- ❖ Proof of Single Parent: - Court decree or any other certificate from the competent authority.
- ❖ Proof of Gallantry/National/State Award (if applicable) A copy of the same should be attached.

KINDLY NOTE:

- ❖ No Registration Form will be accepted without the above mentioned self-attested documents.
- ❖ Incomplete or incorrect Registration Forms will automatically be disqualified & rejected from the admission process.
- ❖ No form will be accepted after the given schedule whatsoever.
- ❖ The scrutiny of the submitted Registration Form and the documents will be done in the presence of the candidate and parents/legal guardians. **(The schedule will be intimated through SMS).**
- ❖ Both the parents/legal guardians along with the child seeking admission must be present in the school with all original documents. Else, the candidate will be automatically disqualified from the admission process. No other person will be allowed to be present for the verification session.
- ❖ **The results will also be intimated the parents/guardians through SMS.**
- ❖ Admission fee and all other fees (non-refundable), are to be paid by way of Demand Draft (D.D.) in favour of St. Paul's Sr. Sec. School, at the school fee counter as per the schedule. Failing which the selection would automatically stand cancelled.
- ❖ The Management reserves the right to reject any application without assigning any reason.
- ❖ Online registration is compulsory for Admission in class Nursery. Without online registration, no admission will be entitled.
- ❖ Any kind of recommendation will be a sufficient reason to reject the form and disqualify from the admission process.
- ❖ The school does not accept any type of donation for admission. The school neither appointed/authorised any person(s)/agency/advisor(s) to offer admission or admission related services nor the school encourages such practices. Therefore, parents/legal guardians are advised to be vigilant & beware of fraudulent. The school owns no responsibility in such matters.

