

OFFICE OF THE PRINCIPAL

Phone: 2440709, 2463278

ST. PAUL'S SR. SEC. SCHOOL

Mala Road, KOTA-324002
Rajasthan.

Circular No. 22-23/05 I – XII

Date: **29th June 2022**

Dear Parents/Guardians,

Kindly note that the school will reopen from Monday, 4th July 2022 and the timings will be as follows:

7:30 am to 1:30 pm. (Monday to Friday)

7:30 am to 11:30 am. (Saturdays)

- **Classes I & II will have regular class on Saturdays, students should come to school in Saturday uniform. Saturday time table will be given to the students when they come to school.**

Also make note of the following points:

- Label your child's name, class and section on the tiffin, water bottle, school tie, belt etc. (for Primary).
- Girl students must wear a white elastic hair-band daily. Girls having long hair should make two plaits or pony tails with white ribbons.
- Please send your child neatly dressed in full school uniform and on time every day.
- Please trim your child's nails once a week and hair when required.
- Please check your child's school diary every day. **Please sign all the notices sent after reading them carefully.** Leave applications upto 3 days is to be written in the space provided in the School Diary. For a longer period of absence a written application should be applied for and sanctioned by the Principal.
- Please ensure that your child does not carry mobile or any other gadget to school as it will be confiscated. If a child brings a mobile to school he/she should deposit the same in the school office before assembly and collect it after school hours for which a nominal fee will be charged.
- **If parents are sending their children to school by their own vehicle, make sure that it is a gearless vehicle and your child is wearing a helmet. Only gearless vehicles and cycles will be parked in the school campus. Any vehicle which is parked outside the school is at the owner's risk, the school holds no responsibility for any mishap or tampering of vehicles outside the school campus.**

